

## MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho  
February 04, 2010

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 6:00 P.M. on Thursday, February 04, 2010 in the District Office at 500 Golden Gate Avenue, Wilder, Idaho.

**PRESENT:** Commissioners David Lincoln, Bob Dennis, Fred Sarceda; Work Director Brad Burge; Secretary Teila Noe; Attorney Bill Gigray; and Engineer Mike Kaes.

**ABSENT:** None

**VISITORS:** See Attached

### AGENDA

**REVIEW:** Secretary Teila Noe reported she posted the original agenda February 02, 2010 at 3:00 P.M. **Motion: Made By Commissioner Bob Dennis: To Approve The Posting Of The Agenda, Seconded By Commissioner David Lincoln. The Vote Was Unanimous.**

### MINUTES

#### READ AND

**APPROVED:** Minutes of the meeting January 07, 2010 and Special Meeting January 22, 2010, were read and MSC/the Commissioners unanimously approved the minutes as read. **Motion: Made By Commissioner David Lincoln: To Approve The Minutes Of The Meetings January 07, 2010 and Special Meeting January 22, 2010, Seconded By Commissioner Bob Dennis. The Vote Was Unanimous.**

### SECRETARY'S

#### RECORD DE- STRUCTION

**REQUEST:** Review of (See Attached List) Minutes: Secretary Teila Noe presented the Minutes from the (See Attached List) Board Meeting together with the Secretary's Record Destruction Request of the meeting audio tape [Unclassified Record]. Commissioner David Lincoln made a motion to

approve the minutes and by resolution authorize the Secretary's Record Destruction Request. The motion and resolution passed unanimously in favor.

#### **FINANCIAL**

**REPORT:** Commissioners accepted the financial report as attached.

**BILLS:** The Secretary then presented the ratification of February 2010 bills. The Commissioners unanimously approved the list as presented.

#### **OLD**

**BUSINESS:** RULE H TARIFF CHARGES. Attorney Gigray reported no new information and this did not need to be an agenda item in the future.

HOMEDALE ROAD. Duane Allen reported they did not follow the guidelines of the letter mailed to them. He stated that the Commissioners knew what they wanted, the ditches filled in and grates placed over the pipes. Commissioner Fred Sarceda said the Commissioners had nothing to discuss since they had not followed the guidelines.

COSSA PIPE. Engineer Mike Kaes advise having Work Director Brad Burge schedule a meeting with Tim Page and Joe Lopez when the plans are complete. This is on the Capital Improvement Plan.

GOLDEN GATE AVENUE AND HUFF ROAD. **Motion: Made By Commissioner David Lincoln: To Have Work Director Brad Burge Schedule A Meeting With The City of Wilder And The City of Greenleaf's Mayor and Public Works Director To Discuss Grant Applications For Peckham Road, Seconded By Commissioner Bob Dennis.** The Vote Was Unanimous.

#### **NEW**

**BUSINESS:** BATT CORNER ROAD – SOUTH OF MORRIS PLACE WATER ISSUE. Work Director Brad Burge reported the plan is ready, but he is waiting to hear from the telephone company about moving the fiber optic line.

BATT CORNER ROAD AND FERN LANE. Work Director Brad Burge reported that he has a rough draft. The ditch bank will be moved to the west and one to the north. These ditches are on the Capital Improvement Plan.

AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009. NOTUS ROAD; JCT SH-19 TO RED TOP ROAD. Engineer Mike Kaes said he has no updates on this project.

CAPITAL IMPROVEMENT PLAN. Paragon Consulting is working on updating the Capital Improvement Plan for years 2011 through 2016. They are working on the rehabilitation of roads, bridges and sight distance problems.

HIGHWAY STANDARDS AND DEVELOPMENT PROCEDURES FOR THE ASSOCIATION OF CANYON COUNTY HIGHWAY DISTRICTS MANUAL [DECEMBER 2008 EDITION]. Motion: Made By Commissioner David Lincoln: To Approve Resolution 2010-04 Amending The Highway Standards And Development Procedures For The Association of Canyon County Highway Districts (ACCHD) Manual [December 2008 Edition] By The Addition Thereto Of Mandatory ½ “ Pavement Specifications “With Certain Changes”, Seconded By Commissioner Bob Dennis. The Vote Was Unanimous.

Attorney William Gigray will make correction to “*and other amendments as set forth in exhibit A*” Section 1 – 4<sup>th</sup> line down after the word specifications he will add the words “and other amendments as set forth” and he will supply a replacement page

USING ½” PAVEMENT IN SUBDIVISIONS. Work Director Brad Burge explained that the ½ “ pavement would be used only in subdivisions. A smaller aggregate makes a better seal and improves the life of the chip seal.

**COMMUNICATIONS:** Work Director Brad Burge read a thank you note from Mark Araquistain.

**ROAD REPORT:** ROAD TOUR: The Commissioners agreed to reschedule the road tour for February 17, 2010 at 9:00 A.M.

NEW PICK UP. Work Director Brad Burge showed the estimates of different cab styles to the Commissioners. The Commissioners agreed to table this matter until the March 04, 2010 meeting.

GRAVEL CRUSHING. Work Director Brad Burge reported he had rented a dozer from ECCO for stripping overburden at the MOJO Pit.

SERVICE TRUCK. This truck is being used servicing the equipment at the MOJO pit.

PUB WORKS. Representatives will have training on February 11, 2010.

ROLLER BRAKE DOWN. A hydraulic line broke on the roller and spilled oil. They dug out the spill and replaced it with pit run.

STOP SIGNS. Work Director Brad Burge reported trouble with stop signs being run over.

BROOM. The rear end was replace with a used one.

MOWER. Work Director Brad Burge discussed looking for offset rotary attachment to the machine.

BOOM TRUCK. Work Director reported the annual inspection had been done with only minor placards and stickers missing.

Work Director Brad Burge showed the Commissioners maintenance reports on the equipment from the Pub Works software.

## **ENGINEERS**

**REPORT:** JACKS ROAD. Engineer Mike Kaes reported that the design should be ready at the March 04, 2010 meeting.

HOMEDALE ROAD AND QUARTZ LANE. Engineer Mike Kaes reported they are finding Idaho Transportation Department Right Of Way Monuments. He contacted a guy in the records department of District 3 who believes he can document old records.

Work Director Brad Burge reported there is a wide access at this intersection and they would like to move the power pole and get this intersection within specs.

DIXIE SLOUGH BRIDGE. Engineer Mike Kaes reported no update on this project.

## **ATTORNEY**

**REPORT:** HOMEDALE ROAD. Attorney Gigray reported he designed a form for the public to follow that will work with future projects and the Capital Improvement Plan.

RECORDS POLICY. Attorney Gigray will have a change in the records policy to interface the recording of meetings. He will also be dealing with voice mail.

## **EXECUTIVE**

**SESSION:** None

**ADJOURN-  
MENT:**

There being no further business to come before the Commissioners, the meeting was adjourned.

  
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**CHAIRMAN**

  
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**SECRETARY**