


GOLDEN GATE HIGHWAY DISTRICT
500 GOLDEN GATE AVENUE
WILDER, IDAHO 83676

AGENDA
Regular Meeting
May 12, 2016
11:30 A.M.

1. Review and Approval of Agenda
2. Report of the Secretary on all Agenda Notice Postings
3. Motion to Receive Secretary's Agenda Notice Postings Report
4. Motion to Approve [if necessary] the amended agenda as last posted
5. Call for any motion to amend the agenda following the start of the meeting
6. Public Input:
7. Approval of Minutes
8. Approval of Meeting Minutes and Resolution Authorizing Secretary's Records Destruction Request of Meeting Audio Tape [Unclassified Record] Subject Meeting Dates: See Attached
9. Treasurer Report: 1. Questions and comments from the Board
2. Approval of bills: including the approval of funds certified as surplus and idle for investment purposes and transfers, and deposits made in the previous month
10. Public Hearing: 12:30 P.M.- Amended Budget Hearing FY2015-2016
11. Old Business: Tony Christensen Irrigation Pipe License Agreement
Nate Jackson Hop Poles In ROW
12. New Business: Resolution 2016 -06 Adopting Public Records Request Form Found In The GGHD
No. 3 Forms Book & Operational Manual
FY 2017 Aggregate Crushing Award
13. Road And Engineer Report: Gordon Bates
14. Attorneys Report: Budgetary Standing Funds
15. Communications: None
16. MOJO Report: None
17. IAHD Report: None
18. ACCHD Report: Gordon Bates
19. Executive Session Pursuant to I.C. § 74-206(1) (f) To Communicate With Legal Counsel For The Public Agency To Discuss The Legal Ramifications Of And Legal Options For Pending Litigation

Posted At: Golden Gate Highway District Office
500 Golden Gate Avenue
Wilder, Idaho 83676

ATTEST: 
Teila Noe, Secretary

May 10, 2016 @ 9:45A.M.
Date and Time Posted

MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

May 12, 2016

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 11:30 A.M. on Thursday, May 12, 2016 in the District Office at 500 Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Corby Garrett, David Lincoln and Fred Sarceda; Work Director Gordon Bates, Foreman Casey Percifield, Secretary Teila Noe and Attorney William F. Gigray

ABSENT: None

VISITORS: See Attached

**AGENDA
AMEND-
MENT:**

Motion: Made By Commissioner David Lincoln: To Amend The Agenda To Add Gravel Procurement Separate From the Contract, To New Business On The Agenda, Seconded By Commissioner Fred Sarceda. This Is Due To The Timeliness Issue. Two Sources Reported That If Purchased From A Commercial Source The Material Would Need To Be Created For Golden Gate Highway District And They Would Need Time To Get This Accomplished Before Chip Seal In July. The Vote Was Unanimous.

AGENDA

REVIEW: Secretary Teila Noe reported she posted the original agenda for the meeting Tuesday, May 10, 2016 @ 9:45 A.M. **Motion: Made By Commissioner: Fred Sarceda: To Approve The Posting Of The Agenda, Seconded By Commissioner David Lincoln. The Vote Was Unanimous.**

**MINUTES
READ AND**

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APPROVED: Minutes of the meeting April 14, 2016 and Special Meeting May 03, 2016 were read. **Motion: Made By Commissioner: David Lincoln: To Approve The Minutes Of The Meeting April 14, 2016 and Special Meeting May 03, 2016, Seconded By Commissioner Fred Sarceda.** The Vote Was Unanimous.

**SECRETARY'S
RECORD DE-
STRUCTION**

REQUEST: Review of the meeting Minutes: Secretary Teila Noe presented the Minutes from the Regular Meeting April 14, 2016 and Special Meeting May 03, 2016. **Motion: Made By Commissioner: Fred Sarceda: To Approve The Minutes And By Resolution Authorize The Secretary's Record Destruction Request, Seconded By Commissioner David Lincoln.** The Vote Was Unanimous.

FINANCIAL

REPORT: The Secretary gave the financial report as follows. The expenses for April 15, 2016 through May 12, 2016 were \$93,235.77, payroll for April 15, 2016 through May 12, 2016 was \$39,159.95 for a total of \$132,395.72. **Motion: Made By Commissioner: Fred Sarceda: To Approve The Financial Report And Authorize The Disbursement Of Funds From The District's Treasury in the Sum Of \$132,395.72 For The Payment Of The Bills As Presented By The Treasurer, Seconded By Commissioner David Lincoln.** The Vote Was Unanimous.

PUBLIC

HEARING: None

OLD

BUSINESS: TONY CHRISTENSEN IRRIGATION PIPE LICENSE AGREEMENT. Work Director Gordon Bates explained that Tony Christensen is still working on getting the paper work signed by the property owner. **Motion: Made By Commissioner David Lincoln: To Table This Matter, Seconded By Commissioner Fred Sarceda.** The Vote Was Unanimous.

NATE JACKSON HOP POLES IN RIGHT OF WAY. Work Director Gordon Bates reported he has requested a letter from Nate Jackson requesting to leave the hop poles and anchor wires in the right of way until after the growing season. He stated he contacted Idaho Power Co. about the poles and wires in the right of way and was told they do not use a breakaway wire. He has not received the letter at this time. **Motion:**

NEW

BUSINESS: RESOLUTION 2016-06. ADOPTING THE PUBLIC RECORDS REQUEST FORM FOUND IN THE GOLDEN GATE HIGHWAY DISTRICT NO. 3 FORMS BOOK AND OPERATIONS MANUAL. **Motion: Made By Commissioner Fred Sarceda: To Adopt The Public Records Request Form Found In The Golden Gate Highway District No. 3 Forms Book And Operations Manual, Seconded By Commissioner David Lincoln. The Vote Was Unanimous.**

FY 2017 AGGREGATE CRUSHING AWARD. Work Director Gordon Bates reported on this crushing award. He recommended adjusting the quantities to meet the Capital Improvement Plan. **Motion: Made By Commissioner David Lincoln: To Approve Awarding The FY 2017 Aggregate Crushing Contract To Knife River Corporation For The Unit Prices Listed On The Bid Submittal Form For a Total Amount Of \$444,250.00. Quantities Shall Be 87,000 Tons ¾" Type III, 21,000Tons Class 3 Cover Coat And 10,000 Tons ½" Plant Mix. Work Shall Not Commence Prior To Beginning Of Fiscal Year 2017 Which Is October 1, 2016 And Authorize The Chairman To Administratively Sign The Contract Documents, Seconded By Commissioner Fred Sarceda. The Vote Was Unanimous.**

See the attached.

PUBLIC

INPUT: None

**ROAD AND
ENGINEER**

REPORT: Director Gordon Bates discussed the attached report.

The Commissioners reviewed the draft letter to the Idaho Hop Growers Association and made suggestions.

ATTORNEY'S

REPORT: Attorney Gigray discussed the draft resolution adding Section 2 establishing two standing funds carry over budget funds. This will be discussed by Secretary Teila Noe, Work Director Gordon Bates, Attorney Gigray and the auditor for the June 09, 2016 Board of Commissioners Meeting.

PUBLIC

HEARING: **Motion: Made By Commissioner David Lincoln: To Open The Public Hearing At 12:30 P.M., Seconded By Commissioner Fred**

Sarceda. The Vote Was Unanimous. The Commissioners discussed the amendments. **Motion: Made By Commissioner David Lincoln: To Close The Public Hearing At 12:50 P.M., Seconded By Commissioner Fred Sarceda.** The Vote Was Unanimous.

NEW

BUSINESS: RESOLUTION NO. 2016-07. **Motion: Made By Commissioner Fred Sarceda: To Adopt Resolution 2016-07 Amending The 2015-2016 Fiscal Year Annual Appropriation, Seconded By Commissioner David Lincoln.** The Vote Was Unanimous.

**COMMUN-
ICATIONS:**

None

IAHD

REPORT: Commissioner David Lincoln reported on the proposed 129,000 pound load limits. There will be a meeting at the Idaho Transportation Department the week of May 16th.

ACCHD

REPORT: None

MOJO

GRAVEL

PIT: Work Director Gordon Bates reported on the current financial information received.

EXECUTIVE

SESSION: **Motion: Made By Commissioner David Lincoln: To Go Into Executive Session At 12:55 P.M. Under I.C. §74-206(1) (f) To Communicate With Legal Counsel For The Public Agency To Discuss The Legal Ramification Of And Legal Options For Pending Litigation, Seconded By Commissioner Fred Sarceda.**

A roll call vote was taken by Secretary Teila Noe.

Commissioner Corby Garrett	Yes
Commissioner Fred Sarceda	Yes
Commissioner David Lincoln	Yes

The Vote Was Unanimous. Work Director Gordon Bates, Foreman Casey Percifield and Secretary Teila Noe were present.

Motion: Made By Commissioner Fred Sarceda: To Close The Executive Session At 2:00 P.M., Seconded By Commissioner David Lincoln. The Vote Was Unanimous.

NEW

BUSINESS: GRAVEL PROCUREMENT. Work Director Gordon Bates explained the need to spend \$10,000.00 to secure chips for this Fiscal Year's gravel budget. He asked the Board for guidance as to what dollar amount they would approve him to spend at his discretion in the approved budget? The Commissioners agreed with \$25,000.00 to be reported in the monthly Director's Report.

**ADJOURN-
MENT:**

There being no further business to come before the Commissioners, the meeting was adjourned.



CHAIRMAN



SECRETARY