

GOLDEN GATE HIGHWAY DISTRICT
500 GOLDEN GATE AVENUE
WILDER, IDAHO 83676
AGENDA
March 09, 2017
11:30 A.M.

1. Review and Approval of Agenda
2. Report of the Secretary on all Agenda Notice Postings
3. Motion to Receive Secretary's Agenda Notice Postings Report
4. Motion to Approve [if necessary] the amended agenda as last posted
5. Call for any motion to amend the agenda following the start of the meeting
6. Approval of Minutes
7. Approval of Meeting Minutes and Resolution Authorizing Secretary's Records Destruction Request of Meeting Audio Tape [Unclassified Record] Subject Meeting Dates: See Attached

8. Receive and accept the Resignation of Chairman Commissioner Corby Garrett and declare a vacancy Subdistrict No. 2
9. Consider approval of Resolution 2017-04 Accepting The Resignation Of Corby L. Garrett As Commissioner Of Subdistrict No. 2
10. Consider the appointment of Virgil Holsclaw to fill the vacant Commissioner position Subdistrict No. 2
11. Consider approval of Resolution 2017-05 Appointing Virgil Holsclaw To Serve As Commissioner Of Subdistrict No. 2
12. Oath of Office For Commissioner Virgil Holsclaw

13. Election of a new Chairman and if necessary Vice Chairman of the Board of Commissioners

14. Treasurer Report: 1. Questions and comments from the Board
2. Approval of bills: including the approval of funds certified as surplus and idle for investment purposes and transfers, and deposits made in the previous month

15. Old Business: Tony Christensen Irrigation Pipe License Agreement
Speed Limit Sign Study
Matthews Road Drainage Easement
Obendorf Farms Variance Continuation
Purchase of Paint Striper From Nampa Highway District

16. New Business: Health Insurance Renewal
Resolution 2017-06 Policy Regarding Grandfathered Access To Agricultural Business
Resolution 2017-07 Policy Regarding Administrative Authorization For Approach Permits Into Otherwise Landlocked Parcels
12:30 p.m. Audit Report – Mike Parker, Bowen Parker Day
Outstanding Performance Announcement
Re-Plat of Riverfront Estates Subdivision – RP2017-01
Form Book Update – Approach Permit & Utility Permit
Surplus Property Listing – Paint Striper
FY 2017 Gravel Crushing Agreement With Canyon Highway District
FY 2017 Gravel Crushing Change Order #2

17. Road and Engineer Report:
18. Attorneys Report:
19. Communications: None
20. MOJO Report: None
21. IAHD Report: None

22. ACCHD Report: Gordon Bates
23. COMPASS Report
24. Executive Session Pursuant To I.C§74-206 (1)
 - (a) To consider hiring a public officer, employee, staff member or individual agent wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.

 - (b) To Consider The Evaluation, Dismissal Or Disciplining Of, Or To Hear Complaints Or Charges Brought Against, A Public Officer, Employee, Staff Member Or Individual Agent, Or Public School Student

Posted At: Golden Gate Highway District Office
500 Golden Gate Avenue
Wilder, Idaho 83676

ATTEST: 
Teila Noe, Secretary

March 07, 2017 @ 10:15 a.m.
Date and Time Posted

MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

March 09, 2017

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 11:30 A.M. on Thursday, March 09, 2017 in the District Office at 500 Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Corby Garrett, Fred Sarceda and David Lincoln, Work Director Gordon Bates, Foreman Casey Percifield, Secretary Teila Noe, Attorney William F. Gigray and Virgil Holsclaw.

ABSENT: None

AGENDA

REVIEW: Secretary Teila Noe informed the Commissioners that Resolutions 2017-06 and 2017-07 were combined. Secretary Teila Noe reported she posted the original agenda for the meeting Tuesday, March 07, 2017 at 10:15 A.M. **Motion: Made By Commissioner David Lincoln: To Approve The Posting Of The Agenda, Seconded By Commissioner Fred Sarceda.** The Vote Was Unanimous.

MINUTES

READ AND

APPROVED: Minutes of the meeting February 09, 2017 and Special Meeting February 28, 2017 were read. **Motion: Made By Commissioner David Lincoln: To Approve The Minutes Of The Meeting February 09, 2017 and Special Meeting February 28, 2017, Seconded By Commissioner Fred Sarceda.** The Vote Was Unanimous.

SECRETARY'S

RECORD DE- STRUCTION

REQUEST: Review of the meeting Minutes: Secretary Teila Noe presented the Minutes from the Regular Meeting February 09, 2017 and Special Meeting February 28, 2017. **Motion: Made By Commissioner David Lincoln: To Approve The Minutes And By Resolution Authorize The Secretary's Record Destruction Request, Seconded By Commissioner Fred Sarceda.** The Vote Was Unanimous.

NEW

BUSINESS: RECEIVE AND ACCEPT THE RESIGNATION OF CHAIRMAN COMMISSIONER CORBY GARRETT AND DECLARE A VACANCY SUBDISTRICT NO. 2. Commissioner Corby Garrett read his letter of resignation to the Board of Commissioners. *See the attached.* **Motion: Made By Commissioner David Lincoln: To Accept The Resignation Of Corby L. Garrett As Commissioner Of Subdistrict No. 2, Declaring The Position Of Commissioner Of Subdistrict No. 2 Vacant Effective March 09, 2017, Seconded By Commissioner Fred Sarceda. The Vote Was Unanimous.**

The Commissioners presented Corby Garrett with a plaque in appreciation for his service.

APPOINTMENT OF VIRGIL HOLSCLAW TO FILL THE VACANT COMMISSIONER POSITION SUBDISTRICT NO. 2. **Motion: Made By Commissioner David Lincoln: To Adopt Resolution 2017-05 Appointing Virgil Holsclaw To Serve As Commissioner Of Subdistrict No. 2 Term Ending July 01, 2017 Effective March 09, 2017, Seconded By Commissioner Fred Sarceda. The Vote Was Unanimous.**

OATH OF OFFICE. Secretary Teila Noe read and accepted the Oath Of Office from Commissioner Virgil Holsclaw.

ELECTION OF CHAIRMAN AND IF NECESSARY VICE CHAIRMAN OF THE BOARD OF COMMISSIONERS. **Motion: Made By Commissioner David Lincoln: To Appoint Fred Sarceda as Chairman Of The Board Of Commissioners, Seconded By Commissioner Virgil Holsclaw. The Vote Was Unanimous.**

Motion: Made By Commissioner Virgil Holsclaw: To Appoint Commissioner David Lincoln as Vice Chairman Of The Board Of Commissioners, Seconded By Commissioner Fred Sarceda. The Vote Was Unanimous.

FINANCIAL

REPORT: The Secretary gave the financial report as follows. The expenses for February 10, 2017 through March 09, 2017 were \$222,782.55, payroll for February 10, 2017 through March 09, 2017 was \$27,780.27 for a total of \$250,562.82. **Motion: Made By Commissioner David Lincoln: To Approve The Financial Report And Authorize The Disbursement Of Funds From The District's Treasury in the Sum Of \$250,562.82 For The Payment Of The Bills As Presented By The**

Treasurer, Seconded By Commissioner Virgil Holsclaw. The Vote Was Unanimous.

**PUBLIC
INPUT:**

**OLD
BUSINESS:** TONY CHRISTENSEN IRRIGATION PIPE LICENSE AGREEMENT. Work Director Gordon Bates reported he will send a new copy to Tony Christensen and the land owner.

SPEED LIMIT SIGN STUDY. Work Director Gordon Bates has been working with Engineer Erica Bowen at Idaho Transportation Department. They will be adjusting speed limits at Highway 95 and Lower Pleasant Ridge Road to 55 mph from 65 mph with signs 200 yards before the intersection, in Greenleaf change to 55 mph from 60 mph at the Notus Road intersection and Tucker Road intersection will be 45 mph up to 55 mph west of Greenleaf and up to 60 mph. The crash reduction difference in a 10% speed reduction showed a crash reduction of 32% in all crash types in the fatality range and a 15% reduction for serious injury or minor injury type. Highway 95 and Lower Pleasant will be a 15% speed reduction which will show a 44% crash reduction for fatal and a 32% for a 10% speed reduction. They will add a Notus Road sign on the signage, add a flashing red light border to the stop sign at Notus Road, at their expense and they will maintain it. Idaho Transportation Department will add the intersection warning sign and increase the stop sign to 48 inches at Lower Pleasant Ridge Road.

Idaho Transportation Department reported that north of Wilder left or right turn lanes should be added to keep the through traffic at the regular speed and have the turning traffic out of the way. They will review the crash data in a year. Commissioner David Lincoln asked Work Director Gordon Bates to schedule a meeting with CTI Foods about possible turn lanes at the corner of Highway 95 and Fern Lane.

MATTHEWS ROAD DRAINAGE EASEMENT. Work Director Gordon Bates reported he has contacted Mr. Miller about getting the letter to sign off on the easement so we can pay him and get the project completed.

OBENDORF FARMS VARIANCES CONTINUATION. Work Director Gordon Bates reported they should be starting on requirements to meet the conditions of the variance.

PURCHASE OF PAINT STRIPER FROM NAMPA HIGHWAY DISTRICT. Motion: Made By Commissioner David Lincoln: To Authorize The Publication Of The Notice Of The Agreement,

Seconded By Commissioner Virgil Hosclaw. The Vote Was Unanimous.

PUBLIC

HEARING: None

NEW

BUSINESS: HEALTH INSURANCE RENEWAL. Lori Shandro Outen explained the options with the insurance renewal between Regence Inova Grandmothered Plan and the Blue Cross Gold Plus 1500. **Motion: Made By Commissioner David Lincoln: To Approve The Blue Cross Gold Plus 1500 For The 2017 Health Insurance Renewal, Seconded By Commissioner Virgil Holsclaw. The Vote Was Unanimous.**

AUDIT REPORT. Mike Parker with Bowen, Parker, Day gave the annual audit report and discussed this with the Commissioners. **Motion: Made By Commissioner David Lincoln: To Accept The Fiscal Year 2016 Annual Audit, Seconded By Commissioner Virgil Holsclaw. The Vote Was Unanimous.**

RESOLUTION AMENDING HIGHWAY STANDARDS AND DEVELOPMENT PROCEDURES FOR THE HIGHWAY DISTRICTS. **Motion: Made By Commissioner David Lincoln: To Adopt Resolution 2017-06 Amending Highway Standards And Development Procedures For The Highway Districts Of Canyon County, Idaho 2017 Edition:**

Amending Approach Drawing ACCHD-105

Amending Commercial Approach And Access Drawing ACCHD-106

Amending Section 6000 To Define Farmyard Approach To Serve Agricultural Processing Sites

Amending Section 6000 Definitions To Define Agricultural Processing Sites

Adding A New Section 3061.090 Providing For Grandfathered Access For Existing Agricultural Processing Sites

Amending Table A Rural Roadway Driveway Spacing Of Section 3061.020

Amending Section 3061.030 To Reference Notes For 3061.020 Table A

Amending Section 3061.030 To Authorize The Director Of Highways To Issue Appropriate Approach Permits

Repeal, Rescind And Annul All Resolutions, Order Or Parts Thereof In Conflict With This Resolution,

Seconded By Commissioner Virgil Holsclaw. The Vote Was Unanimous.

OUTSTANDING PERFORMANCE ANNOUNCEMENT. Work Director Gordon Bates explained his recommendation to give this quarters Exceptional Staff Service Award to Richard Houghton. **Motion: Made By Commissioner David Lincoln: To Award Richard Houghton The Exceptional Staff Service Award, Seconded By Commissioner Virgil Holsclaw.** The Vote Was unanimous. See the attached.

WEIGHT RESTRICTIONS. Commissioner David Lincoln requested that the weight restrictions be removed from the roads northeast of Wilder.

RE-PLAT OF RIVERFRONT ESTATES SUBDIVISION – RP2017-01. Work Director Gordon Bates reported on this matter. **Motion: Made By Commissioner Virgil Holsclaw: To Accept The Order Of Final Re-Plat Acceptance FP-2017-01, Seconded By Commissioner David Lincoln.** The Vote Was Unanimous. See the attached.

Commissioner David Lincoln left the meeting at 3:15 p.m.

FORM BOOK UPDATE – APPROACH PERMIT & UTILITY PERMIT. Work Director Gordon Bates explained that none of the general conditions were revised, that the changes were in the format adding parcel numbers, email addresses, check number, and the deposit refund. **Motion: Made By Commissioner Virgil Holsclaw: To Approve The Updates To The Approach & Utility Permits, Seconded By Commissioner Fred Sarceda.** The Vote Was Unanimous. See the attached.

SURPLUS PROPERTY LISTING – PAINT STRIPER. Work Director Gordon Bates explained the procedures for surplus property. **Motion: Made By Commissioner Virgil Bates: To Publish The Notice For Intent To Sell Personal Property, Seconded By Commissioner Fred Sarceda.** The Vote Was Unanimous.

FISCAL YEAR 2017 GRAVEL CRUSHING AGREEMENT WITH CANYON HIGHWAY DISTRICT. Work Director Gordon Bates explained that Golden Gate Highway District reduced the contract amount by 5,000 ton for \$15,000.00 and Knife River forgot about the change and

crushed 5,000 ton extra. Canyon Highway District agreed to purchase the 5,000 ton at \$15,000.00. **Motion: Made By Commissioner Virgil Holsclaw: To Accept The Request For Work Project With Canyon Highway District, Seconded By Commissioner Fred Sarceda.** The Vote Was Unanimous.

FISCAL YEAR 2017 GRAVEL CRUSHING CHANGE ORDER
#2. Work Director Gordon Bates explained the change order increasing the contract for the additional 5,000 tons of ¾" gravel. **Motion: Made By Commissioner Virgil Holsclaw: To Accept The Change Order No. 2, Seconded By Commissioner Fred Sarceda.** The Vote Was Unanimous.

ATTORNEYS REPORT. Attorney William Gigray updated the Commissioners on legislative matters. See the attached

**ROAD AND
ENGINEER
REPORT:**

Work Director Gordon Bates discussed the attached report.

Motion: Made By Virgil Holsclaw: To Appoint Work Director Gordon Bates As Secretary During Teila Noe's Absence March 13, 2017 through March 31, 2017, Seconded By Commissioner Fred Sarceda. The Vote Was Unanimous.

Work Director Gordon Bates will keep the office open March 17th and March 31st due to the May 16th election. He will take alternate days off during the week.

Work Director Gordon Bates asked if it was necessary to keep the office open March 31, 2017 as the filing deadline is Monday, April 03, 2017. Attorney William Gigray advised to keep the office open.

ATTORNEY'S

REPORT: Attorney William Gigray updated the Commissioners on legislative matters and discussed projects he has worked on this month. See the attached

**COMMUN-
ICATIONS:** None

**IAHD
REPORT:** None

**ACCHD
REPORT:** None

COMPASS. Work Direct Gordon Bates updated the Commissioners. Grant project ranking was done last month as to who should get funding. Communities In Motion funded City of Parma, three times, two for culvert replacement work and Walker Road culvert & sidewalk repair, City of Wilder sidewalk project, City of Boise for a greenbelt connection ramp. Federal Aid Projects for Urban Dollars – Canyon Highway District No. 4 and City of Caldwell for Midway Road, City of Nampa for Cherry Lane Road, City of Nampa for Sherman Elementary bike and pedestrian improvements.

MOJO
GRAVEL
PIT:

Gravel Crushing is complete.

EXECUTIVE

SESSION: Motion: Made By Commissioner Virgil Holsclaw: To Convene Into Executive Session At 1:50 P.M. Under I.C. §74-206 (1) (b) To Consider The Evaluation Of A Public Officer, Employee Or Staff Member, Seconded By Commissioner Fred Sarceda.

A Roll Call Vote Was Taken By Secretary Teila Noe.

Commissioner Virgil Holsclaw Aye

Commissioner Fred Sarceda Aye

The Vote Was Unanimous. Secretary Teila Noe and Foreman Casey Percifield were present. **Motion: Made By Commissioner Virgil Holsclaw: To Close The Executive Session At 2:05 P.M., Seconded By Commissioner Fred Sarceda.** The Vote Was Unanimous.

Information received, no action taken.

**ADJOURN-
MENT:**

There being no further business to come before the Commissioners, the meeting was adjourned.


CHAIRMAN


SECRETARY