

GOLDEN GATE HIGHWAY DISTRICT
500 GOLDEN GATE AVENUE
WILDER, IDAHO 83676
AGENDA
December 08, 2016
11:30 A.M.

1. Review and Approval of Agenda
2. Report of the Secretary on all Agenda Notice Postings
3. Motion to Receive Secretary's Agenda Notice Postings Report
4. Motion to Approve [if necessary] the amended agenda as last posted
5. Call for any motion to amend the agenda following the start of the meeting
6. Approval of Minutes
7. Approval of Meeting Minutes and Resolution Authorizing Secretary's Records Destruction Request of Meeting Audio Tape [Unclassified Record] Subject Meeting Dates: See Attached
8. Treasurer Report: 1. Questions and comments from the Board
2. Approval of bills: including the approval of funds certified as surplus and idle for investment purposes and transfers, and deposits made in the previous month
9. Public Hearing: None
10. Old Business: Tony Christensen Irrigation Pipe License Agreement
Nate Jackson Hop Poles In ROW
Speed Limit Sign Study
Matthews Road Drainage Easement
Obendorf Farms Variance Continuation
Vacation Carry Over
Accumulated Vacation Time At Separation
Sick Leave
COMPASS Board Member
11. New Business: Jim Staples – Aslan Christian Academy
2:00 P.M. Peckham Road Concept Report Status Update By T-O Engineers
Approval Of Road & Street Report
Meeting Schedule – Addition of COMPASS Meetings
Prime Pay Meeting
Resolution 2016-12 Reed Lane 40 mph Speed Limit
Service Truck Purchase Via State Wide Contract And Vendor Quoted
12. Road And Engineer Report:
13. Attorneys Report:
14. Communications: None
15. MOJO Report: None
16. IAHD Report: None
17. ACCHD Report: Gordon Bates
18. Executive Session: None

Posted At: Golden Gate Highway District Office
500 Golden Gate Avenue
Wilder, Idaho 83676

ATTEST: 
Teila Noe, Secretary

December 06, 2016 @ 7:45 A.M.
Date and Time Posted

MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

December 08, 2016

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 11:30 A.M. on Thursday, December 08, 2016 in the District Office at 500 Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Fred Sarceda and David Lincoln, Work Director Gordon Bates, Foreman Casey Percifield, Secretary Teila Noe and Attorney William F. Gigray

ABSENT: Commissioner Corby Garrett

AGENDA

REVIEW: Secretary Teila Noe reported she posted the original agenda for the meeting Tuesday, December 06, 2016 at 7:45 A.M. **Motion: Made By Commissioner David Lincoln: To Approve The Posting Of The Agenda, Seconded By Commissioner Fred Sarceda.** The Vote Was Unanimous.

MINUTES

READ AND

APPROVED: Minutes of the meeting November 17, 2016 were read. **Motion: Made By Commissioner David Lincoln: To Approve The Minutes Of The Meeting November 17, 2016,** Seconded By Commissioner Fred Sarceda. The Vote Was Unanimous.

SECRETARY'S

RECORD DE- STRUCTION

REQUEST: Review of the meeting Minutes: Secretary Teila Noe presented the Minutes from the Regular Meeting November 17, 2016. **Motion: Made By Commissioner David Lincoln: To Approve The Minutes And By Resolution Authorize The Secretary's Record Destruction Request, Seconded By Commissioner Fred Sarceda.** The Vote Was Unanimous.

FINANCIAL

REPORT: The Secretary gave the financial report as follows. The expenses for November 18, 2016 through December 08, 2016 were \$163,309.97, payroll for November 18, 2016 through December 08, 2016 was \$42,331.90 for a total of \$205,641.87. **Motion: Made By Commissioner David Lincoln: To Approve The Financial Report And Authorize The Disbursement Of Funds From The District's Treasury In The Sum Of \$205,641.87 For The Payment Of The Bills As Presented By The Treasurer, Seconded By Commissioner Fred Sarceda.** The Vote Was Unanimous.

PUBLIC

INPUT: None

OLD

BUSINESS: TONY CHRISTENSEN IRRIGATION PIPE LICENSE AGREEMENT. Work Director Gordon Bates reported he had a conversation with Mr. Christensen and he will get this signed.

NATE JACKSON HOP POLES IN RIGHT OF WAY. Work Director Gordon Bates reported he has met with Russell Shoemaker about the process and he is making progress.

SPEED LIMIT SIGN STUDY. Secretary Teila Noe reported she received a phone call from Erica Bowen of ITD District 3 this morning stating nothing has happened and she will be in touch in January.

MATTHEWS ROAD DRAINAGE. This will be discussed in the staff report. The Title Report is ordered, the property lines have been marked for the easement description and Attorney Gigray is working on the exhibits and legal description.

OBENDORF FARMS VARIANCES CONTINUATION. Work Director Gordon Bates reported the work is completed and ready for inspection.

VACATION TIME CARRY OVER. Secretary Teila Noe reported to the Board of Commissioners that employees are allowed to carry over 240 hours of accumulated vacation hours. She will have approximately 260 hours that she would like to carry over and use approximately 120 hours for vacation in March 2017. **Motion: Made By Commissioner David Lincoln: To Allow Secretary Teila Noe To Carry Over Approximately 26 Hours Of Vacation Hours Into 2017, Seconded By Commissioner Fred Sarceda.** The Vote Was Unanimous.

ACCUMULATED VACATION TIME AT SEPARATION. This will be tabled to the January 12, 2017 Board of Commissioners meeting.

SICK LEAVE. This will be discussed at the January 12, 2017 Board of Commissioners meeting.

PUBLIC

HEARING: None

NEW

BUSINESS: COMPASS – JOINT POWERS AGREEMENT, BOARD MEMBER AND REGIONAL COMMITTEE. Commissioner David Lincoln agreed to attend the COMPASS meeting December 19, 2016. This matter will be discussed again at the January 12, 2017 Board of Commissioners meeting.

JIM STAPLES – ASLAN CHRISTIAN ACADEMY. Mr. Staples did not attend the meeting because of opposition to the project. This will be discussed at a later date.

ANNUAL ROAD AND STREET REPORT. Secretary Teila Noe presented the report to the Commissioners. **Motion: Made By Commissioner David Lincoln: To Approve The 2016 Annual Road And Street Report, Seconded By Commissioner Fred Sarceda.** The Vote Was Unanimous.

FISCAL YEAR 2017 ANNUAL MEETING SCHEDULE. Secretary Teila Noe informed the Commissioner she had added the COMPASS meeting schedule to the previous meeting schedule. **Motion: Made By Commissioner David Lincoln: To approve the amended Fiscal Year 2017 Meeting Schedule, Seconded By Commissioner Fred Sarceda.** The Vote Was Unanimous.

PRIME PAY MEETING. Secretary Teila Noe asked the Commissioners opinion about scheduling a meeting with PRIME PAY to update all employees about the procedures for the third party buy down. The Commissioners agreed this would be beneficial and to schedule the meeting.

TRAFFIC CONTROL DEVICE/REGULATION ORDER. Director Gordon Bates requested the 40 mph Speed Limit Sign On Reed Lane Between Highway 95 And Garnet Road After A Speed Study Was Conducted. **Motion: Made By Commissioner David Lincoln: To Approve Traffic Control Device/Regulation Order No. 2016-01, Seconded By Commissioner Fred Sarceda.** The Vote Was Unanimous.

SERVICE TRUCK PURCHASE VIA STATEWIDE CONTRACT AND VENDOR QUOTES. See the attached. **Motion: Made By Commissioner David Lincoln: To Authorize The Work Director To Order And Proceed With Purchasing One Sierra 3500 4x4 Pickup**

Under Statewide Blanket Purchase order SBPO16200405 With Edmark Chevy/GMC In The Amount Of \$31,990.95 Plus Miscellaneous Dealer Fees And Award The Service Body Upfitting To Utility Truck Equipment For The Amount Of \$9,115.00 And Authorize Signing Related Order/Purchase Documents Administratively, Seconded By Commissioner Fred Sarceda. The Vote Was Unanimous.

PECKHAM ROAD CONCEPT REPORT STATUS UPDATE BY T-O ENGINEERS. Pat Colwell (arrived at 1:05 P.M.) updated the Commissioners on the Peckham Road Project, Highway 95 to Notus Road. See the Attached.

**ROAD AND
ENGINEER**

REPORT: Work Director Gordon Bates discussed the attached report.

PERFORMANCE BONUS. Work Director Gordon Bates announced that he and Foreman Casey Percifield agreed that the performance bonus for the 4th quarter of 2016 should go to Secretary Teila Noe.

ATTORNEY'S

REPORT: Attorney Wm. Gigray reported on the attached report.

**COMMUN-
ICATIONS:** None

IAHD

REPORT: Commissioner David Lincoln stated that Stuart Davis is no longer associated with the Idaho Association of Highway Districts.

ACCHD

REPORT: Work Director Gordon Bates reported the policy code revision will be discussed and adopted at the January 19, 2017 meeting.

MOJO

GRAVEL

PIT: None

EXECUTIVE

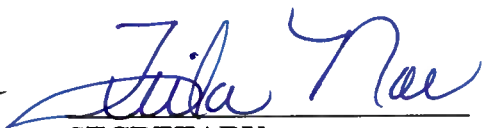
SESSION: None

ADJOURN-

MENT: There being no further business to come before the Commissioners, the meeting was adjourned.



CHAIRMAN



SECRETARY